— Application for the use of TIER-1 or TIER-2 AI systems at WIAS —

Applicant Name: **Group:**

1. Guidelines acknowledgment (TIER 1 and 2)

       I have read and acknowledge the WIAS guidelines on the use of generative AI.

2. Requested budget and models (TIER 2 only)
Project name (for budget management):

Budget limit (Euros per month), and duration (in months):

Provider/models (including version):

Other project members (for shared budget):

3. Research objectives (TIER 2 only)
Brief description of the project and the planned use of TIER-2 AI systems:

4. Research data (TIER 2 only)
Expected types of data used and use cases (e.g. scientific texts, research, software development, data analysis, etc.) and, if applicable, planned handling (pseudonymisation, access restrictions):

       The project processes personal data within the scope of the GDPR.

5. Training data/model fitting (TIER 2 only)

       Training/fine-tuning/RAG use with own data is planned.

If so, *brief description of the intended data and purposes:*

6. Software, copyright and licences (TIER 2 only)

       The AI systems are to be used for (co-)development, refactoring or analysis of (licensed) software.
If so, *brief description (software, licences, workflows, developer expertise):*

Place, Date   **Signature**

Decision (to be completed by WIAS)

       Approved   Further clarification/revision required   Rejected

Comments/reasons:

Place, Date   **Signature**

Important: For inexperienced TIER-1 and TIER-2 applicants **we strongly recommend training on AI use**. Make sure you stay up-to-date with current AI guidelines. Upon approval of TIER 2 access, you will receive one or multiple personal API key(s) that you can use to access the LLMs within your allocated budget:

- **Do not share this key or these keys with anyone!** (see link)

- **Each project member must submit a separate application!**

Comment:

Updates: As model versions and required resources/project scope might change over time, we will implement a simplified procedure to update models and budgets in the future.

Models: We currently support models provided by Mistral and OpenAI via API access (training disabled).

Questions: If you have any question about this application, feel free to contact us at:

aiservice@wias-berlin.de